

## ACCA 2012-2013 Enrollment Information for RETURNING Families.

Application Fee \$200.00 per student due with admissions application (\$500.00 per family maximum). All application fees are non-refundable. **The application (i.e. “re-enrollment”) fee will be waived for returning families who submit their re-enrollment forms by March 1, 2012.**

Tuition

Pre-K & K Half-Day	\$5000.00	Grades 1 – 6	\$8300.00
K Full-Day	\$7000.00	Grades 7 – 9	\$8800.00 (five days/week)
		Grades 7 – 9	\$8000.00 (three days/week)

ACCA does NOT charge additional fees for textbooks or activities.

Tuition Assistance ACCA offers need-based financial assistance to families on a first-come, first-served basis. Levels of tuition assistance offered will depend on a number of factors including total (gross) family income, number of family members, and the number of children enrolled at ACCA. Automatic multi-child discounts are not offered at ACCA. If you are applying for financial assistance to help with tuition expenses, you must complete a financial aid application (online at [www.factstuitionaid.com](http://www.factstuitionaid.com)) and submit all required documentation to FACTS. Please refer to “ACCA Financial Assistance Guidelines” for important instructions and requirements for financial aid at ACCA. It is expected that families will pursue every other available means of financial assistance (family, other scholarship funds, etc.) prior to applying for aid directly from ACCA.

Enrollment Deposit Families whose children have been accepted to ACCA will receive an enrollment contract that must be completed and returned to the school. This signed enrollment contract must be accompanied by an enrollment deposit totaling one-tenth (1/10) of the family’s total tuition obligation. Payment of the enrollment deposit will guarantee your child’s placement in the classroom.

Payment Plans The remaining tuition balance after payment of the one-tenth deposit may be paid using one of the following payment plans:

**1-Pay Plan:** One (1) lump sum payment due on July 1.

**3-Pay Plan:** Three (3) equal payments due on July 1, November 1, and February 1.

**10-Pay Plan:** Ten (10) equal payments due on or before the first day of each month beginning with July 1, with the final payment due on or before April 1.

Payments on the 3-Pay and 10-Pay Plan must be made through FACTS and incur a one-time processing fee from FACTS. A 2.5% credit card fee will apply to those paying by credit card. Enrollment in the 3-Pay and 10-Pay monthly payment plan is available at [www.accak12.org/tuition.html](http://www.accak12.org/tuition.html).

## RETURNING FAMILIES Timeline:

**January 1, 2012:** Formal enrollment season for 2012-2013 begins. Applications may be submitted earlier, if desired.

**January-March, 2012:** Enrollment Assessment Testing for new applicants (new siblings of returning students). The school will notify applicants when they are to be tested.

**March 1:** If returning families sign and submit the re-enrollment form by March 1, the \$200 re-enrollment (application) fee is waived (\$200/child, max of \$500/family). If the re-enrollment (application) form is submitted *after* March 1, families must pay the re-enrollment (application) fee of \$200/child (max \$500/family).

**March 1:** If you are applying for financial assistance to help with tuition expenses, you must complete a financial aid application (online at [www.factstuitionaid.com](http://www.factstuitionaid.com)) and submit all required documentation to FACTS by March 1, 2012 in order to receive priority consideration for assistance. Please refer to the "ACCA Financial Assistance Guidelines" for important instructions and requirements for financial assistance at ACCA. Families who are applying for financial assistance will be required to complete the family interview and entrance testing process prior to being notified of financial aid.

**Applications for Admission WILL BE ACCEPTED AFTER THE ABOVE DATES and will be considered as the school has openings.**

**Applications for Financial Assistance WILL BE ACCEPTED AFTER THE ABOVE DATES and will be considered as the school has available funds.**

**March 23:** Enrollment contracts and acceptance letters will be sent out by March 23. Notifications of financial assistance will be included in the contracts.

**April 5:** Enrollment contracts and deposits must be returned to the school. **Returning families who do not submit their contract by this date will not be given priority in filling available spaces or priority in financial aid awards. ACCA will guarantee classroom placement and financial aid awards only if the contract and deposit are received by April 5.**

10% of the total tuition due must be paid as a deposit with signed contract. Families who are currently making monthly payments may sign their contract and request a deferral on 10% deposit until May 1, 2011.

***AFTER April 5*** applications for admission and financial aid for returning and new families will be processed and considered as they are submitted and as the school has openings and as financial aid funds are available.